

Overview:

Veramed is a specialist contract research organisation (CRO) to the pharmaceutical industry, focused on delivering high quality statistics and programming for the reporting of Phase I-IV clinical trials across a variety of therapeutic areas. The projects and clients we work with provide a varied and exciting challenge; this in turn enables us to help develop and enhance our employees' capabilities and gives opportunities for growth.

Location: Twickenham, London / Alderley Edge, Manchester / Swansea, Wales

Purpose:

The Programming Manager serves three key roles within the business: a technical role (e.g. Principal Statistical Programmer), a supervisory role (e.g. line management and/or project management), and a business role (i.e. providing input into budgets and proposals, helping grow and develop operational capabilities).

Key Responsibilities:

The tasks listed below outline the scope of this position. The application of these tasks may vary, based on current business needs.

Technical

- Lead internal and client study and project team meetings. Identify key areas for discussions, and act as point of contact to manage new requests or resolve issues
- Identify potential challenges or issues and pro-actively find innovative solutions
- Planning, development and validation of SAS programs
- Statistical programming and analysis of clinical trial data
- Review and/or create specifications (for datasets and/or tables, figures and listings), provide feedback and request clarity if needed
- Create specifications for adhoc programming requests
- Conduct peer-review of work products from statistical colleagues and junior members of staff
- Review statistical analysis plans and other study related documents
- Lead exploratory data analysis
- Maintain proficiency with respect to SAS programming and in applying new and varied methods by attending trainings, seminars, conferences or additional reading
- Ensure learnings are shared across projects or studies
- Understand relevant disease states in order to enhance the level of customer focus and collaboration
- Perform work in full compliance with applicable internal and client policies, procedures, processes and training

People Management

- Line management and/or project management of statisticians, programmers and other technical staff. Accountable for overall performance of direct reports
- Responsible for coaching and mentoring staff to achieve "excellence". Directing employee career development and ensuring staff members receive appropriate training to perform their day-to-day jobs
- Provide leadership and direction to staff regarding departmental policies, organizational goals, objectives, performance management and company policies
- Responsible for recruiting, hiring, and effectively on-boarding and integrating new staff to the team
- Provide programming technical leadership and coaching

Project Management

- Oversight of key client projects/portfolios. To include:
- Being primary client interface on client accounts and projects (where necessary).
- Managing client expectations and issue resolution
- Assignment and allocation of appropriate resources to ensure projects are delivered on time and to the highest standard
- Managing the delivery of projects to budget
- Ensuring compliance to internal and external standards and SOP's

Business responsibilities

- Key account management / business development responsibilities including:
- Input into proposals, where necessary bid defence
- Conference attendance
- Input into management meetings for the purposes of business forecasting (resource, sales, recruitment etc.)

Minimum Qualification Requirements:

- BSc, MSc or PhD in numerical discipline (or relevant equivalent industry experience)
- At least 8 years of relevant industry experience

Additional Requirements:

- Drug development expertise
- Able to manage a portfolio of projects and people
- Able to communicate effectively and influence across and within the organization
- Management and leadership experience
- Excellent written and verbal communication skills
- Excellent interpersonal and negotiation skills
- Established record of employee development

Salary and Benefits:

Competitive salary. Benefits include, private healthcare, travel insurance for business and leisure, summer and Christmas party, pension, cycle to work scheme, death in service, season ticket loan, membership to PHUSE.

TO APPLY:

If you are interested in being part of this exciting phase in the company's growth and wish to apply, or would like further information, please email your CV to hr@veramed.co.uk